

# **FEMTO<sup>16</sup>**

The 16<sup>th</sup> Femtochemistry Conference

22-27 June 2025  
Starhotels Savoia Excelsior Palace - Trieste

## **SPONSORSHIP PROSPECTUS**



[femto16.elettra.eu](http://femto16.elettra.eu)

 Elettra Sincrotrone Trieste

## About

We are pleased to announce the *16th Femtochemistry Conference (FEMTO 16) - Dynamics of Complex Molecular Processes in Chemistry, Biology, and Physics*.

This conference will bring together scientists from across the globe to present and discuss the latest advancements in the understanding of ultrafast molecular and chemical dynamics. The conference will encompass complex processes in chemistry, biology, materials science, and physics, from both theoretical and experimental perspectives. Notably, it will highlight the most advanced methods in ultrafast spectroscopy and structural research.

We invite you to join us for this distinguished event, where pioneering ideas and insights will be shared.

## Scientific topics at FEMTO16

- Attosecond science
- Biological dynamics
- Chirality
- Gas phase dynamics
- Novel experimental and theoretical techniques and methodologies
- Reaction dynamics in liquids
- Solid materials
- Solvation dynamics
- Structural Dynamics

## History

The series of biennial Femtochemistry Conferences started in 1993 and builds on the rich history of previous meetings:

- 1993 Berlin, Germany  
(organized by Jörn Manz)
- 1995 Lausanne, Switzerland  
(Majed Chergui)
- 1997 Lund, Sweden  
(Villy Sundström)
- 1999 Leuven, Belgium  
(Frans De Schryver)
- 2001 Toledo, Spain  
(Abderrazzak Douhal)
- 2003 Paris, France  
(Monique Martin and James Hynes)
- 2005 Washington DC, USA  
(A. Welford Castleman)
- 2007 Oxford, UK  
(David Clary)
- 2009 Beijing, China  
(Dongping Zhong and Qihuang Gong)
- 2011 Madrid, Spain  
(Luis Bañares and Jesus Santamaria)
- 2013 Copenhagen, Denmark  
(Niels E. Henriksen)
- 2015 Hamburg, Germany  
(Jochen Küpper)
- 2017 Cancun, Mexico  
(Marcos Dantus and Jorge Peón)
- 2019 Shanghai, China  
(Dongping Zhong and Jian Wu)
- 2023 Berlin, Germany  
(Thomas Elsaesser and Marc J. J. Vrakking)

**We look forward to seeing you in Trieste!**

### Standard sponsorship - euro 3,200

Standard Sponsorship includes:

- 2 x 2 m exhibition space (including 1 table, 2 chairs, paper bin, power socket)
- 2 conference registrations, including social events
- Company logo and link on FEMTO16 website in the Sponsors section
- Company logo on Auditorium screens during breaks

Standard Sponsorship can then be implemented with

#### **Company commercial talk 5' - euro 500.00**

Company staff can have a 5' talk included in the scientific programme for presenting their products and technologies.

Title and speaker shall be communicated along with Sponsorship confirmation and approved by the scientific board.

Final schedule of the talk will be decided by the Board.

#### **Coffee break sponsorship - euro 500.00**

Company logo will be displayed on the catering tables during coffee breaks.

The Sponsorship includes ONE coffee breaks.

Company can choose among the available breaks, on a first-come first-served basis.

#### **Extra Sponsorship #1 - euro 800.00**

- Half-page AD in the book of abstracts
- Company logo included in FEMTO16 website homepage

#### **Extra Sponsorship #2 - euro 1,800.00**

- Full-page AD in the book of abstracts
- Company logo included in FEMTO16 website homepage
- One flyer/brochure or gadget in the conference bag

All customized material (flyers, brochures, gadgets) is not included in the fee and must be provided by the Sponsor and shipped or made available to the Secretariat at the Conference venue no later Thursday 20 June 2025. Production costs for the above material can be requested to the Secretariat by email to FEMTO16@theoffice.it. The relevant cost will be added to sponsorship fee.

#### **Young Scientist Best Talk Award- euro 750.00**

The Company can sponsor an award to be assigned to the Best Talk presented at FEMTO16 by a young scientist (under 35).

The awardee will be assessed and decided by FEMTO16 Scientific Committee and handed out during the closing session.

#### **Young Scientist Best Poster Award- euro 350.00**

The Company can sponsor an award to be assigned to the Best Poster presented at FEMTO16 by a young scientist (under 27).

The awardee will be assessed and decided by FEMTO16 Scientific Committee and handed out during the closing session.

## Sponsorship recap

	Item	fee
<input checked="" type="checkbox"/>	Standard sponsorship	€ 3,200
<input type="checkbox"/>	Company talk	€ 500
<input type="checkbox"/>	Coffee break (€ 500 each) Please indicate your preferred date(s) <input type="checkbox"/> Mon. 23-06 AM <input type="checkbox"/> Mon. 23-06 PM <input type="checkbox"/> Tue. 24-06 AM <input type="checkbox"/> Tue. 24-06 PM <input type="checkbox"/> Wed. 25-06 AM <input type="checkbox"/> Thu. 26-06 AM <input type="checkbox"/> Thu. 26-06 PM <input type="checkbox"/> Fri. 27-06 AM	€ <input type="text"/> (total)
<input type="checkbox"/>	Extra sponsorship #1	€ 800
<input type="checkbox"/>	Extra sponsorship #2	€ 1,800
<input type="checkbox"/>	Young Scientist Best Talk Award	€ 750
<input type="checkbox"/>	Young Scientist Best Poster Award	€ 350

All above amounts are VAT excluded (if applicable).

## Information for exhibitors

Exhibition area will be located in a central position of the venue, close to both session room and breaks area, so as to grant the highest visibility to exhibitors and maximize networking. Exhibition will run from Mon. 21 June to Fri. 27 June 2025, and it will be accessible to all delegates all day, according to conference opening times.

Sunday 22 June	from 14:00 to 18:00 - expo set up
Monday 23 June	from 9:00 to 19:30
Tuesday 24 June	from 9:00 to 19:30
Wednesday 25 June	from 9:00 to 12:30
Thursday 26 June	from 9:00 to 19:30
Friday 27 June	from 9:00 to 12:30 - dismantling by 15:00

All materials must be packed and removed no later than this deadline. Any material left with no specific instructions will be removed and disposed.

Sponsorship bookings shall be submitted by Wednesday 9 April 2025 to the Organizing Secretariat by email to [FEMTO16@theoffice.it](mailto:FEMTO16@theoffice.it).

## Terms and Conditions

1. FEMTO16 will provide the following: delegate passes, space and equipment, as specified.

2. Each exhibition space is 2 mt x 2 mt and includes all equipment detailed. Sponsors may request the quotation of extra equipment to the Organizing Secretariat.

3. No promotional material shall be placed outside the assigned space. Any attention-arousing devices (such as scientific loudspeakers or screens) shall not hinder programme nor other companies activity.

4. Exhibitor staff shall remain in their space when working. In no case aisles can be used for this purpose.

5. Any layout other than the one provided shall be submitted to the Organizing Secretariat for approval.

6. Space location will be assigned by the Organizers.

7. Organizers reserves the right to change location, layout, size and equipment, or exhibition times, at any time in case of organizational needs.

8. If equipment or machinery is to be installed and used, a thoroughly description of the apparel and of its usage, along with conformity document and safety regulation must be submitted for approval.

9. All shipping details will be communicated in due time by the Organizing Secretariat. The Sponsor is in charge of all customs duties and formalities, shipping costs.

10. Exhibitor shall not sublease any part of the space rented to another organization. Space may be occupied by the registered company only.

11. Exhibitor may distribute samples and promotional material directly related to their products at their space; no food or beverages can be distributed.

12. Every precaution should be taken by exhibitor to protect their materials, equipment or products used or displayed. The Organizers disclaim any responsibility or liability for damage to or loss of any exhibitor's equipment or products.

13. Spaces can be set up on Sunday 22 June 2025 from 14:00 to 18:00; dismantling must be completed by Friday 27 June 2025 by 15:00. All materials must be packed and removed no later than this deadline. Any material left with no specific instructions will be removed and disposed.

14. All materials for the expo space must be handled by the Sponsor staff. The Sponsor is in charge of handling and storage of material during Exhibition.

15. The electrical supply (220V – European plug) is intended for lighting purposes and for supplying office machinery only. The use of appliances other than those intended for office use is strictly prohibited. The display of working electrical appliances must be requested and authorized by Organizers and the Venue, as well as extra power supply. The Company must use electrical appliances which comply with existing CE Regulations.

**General rules** - It is forbidden to - use electrical tools and machinery during set up - use inflammable glue, varnish and/or paint - introduce refrigerators and cooling devices or heaters - introduce inflatable structures or balloons which use inflammable gas - cover, even partially, the mobile or fixed fire fighting devices of the venue and the signs indicating emergency exits - leave the electricity on at the space without the presence of personnel and, in any case, outside of the opening hours of the event - use loudspeakers or any other source of sound which could create disturbance - introduce materials and/or products to which are dangerous, bad smelling, or which could cause damage or annoyance to the others - obstruct internal and/ or external corridors and emergency exits with any, during

set-up, dismantling and the event - use equipment or fixtures which do not comply with current safety regulations and legislation - damage in any way the furnishings or premises of the venue

Organizers have full authority in interpreting and enforcing all the rules set forth herein and reserve the right to refuse the registration to any Sponsor which does not comply with these rules. English is the only official language.

**Liability** - Sponsor assumes full liability for the actions of its staff and contractors, and agrees to indemnify, hold harmless and defend Organizers and Secretariat, and their respective staff from and against any and all liability, responsibility, loss, damage, cost, or expense of any kind whatsoever as they arise (including but not limited to court costs, interest and attorney's fees) which they may incur in, suffer, be part to, or be required to pay, incident to or arising directly or indirectly from any intentional or negligent act or omission or breach of these Terms and Conditions, or violation of any national law by the Sponsor or any of its staff.

**Reservation and payment** - Payment shall be made via bank account:

00101867672 Account holder: the office srl Bank: UniCredit  
BIC/SWIFT: UNCRITM10PA Invoice for sponsorships will be issued by the Organizing Secretariat. The office srl Via San Nicolò 14 34121 Trieste – Italy VAT IT00636740326. Invoicing details must be properly provided upon booking and cannot be changed once invoice is issued. All amounts indicated in the Sponsorship Prospectus are net of 22% VAT, which will be added if applicable.

**Insurance** - Organizers does not cover product and property insurance of the Sponsor. The Company is liable for all the material and direct damages and losses suffered by goods and personal effects of its staff. During the exhibition, the booth shall be watched by the Company staff or authorized personnel and goods or items shall never be left unattended. Sponsor is recommended to obtain their own insurance to be in effect during the dates of the Conference, including set-up and dismantling days.

**Cancellation and refund** - Any sponsorship cancellation requests must be submitted in written to the Organizing FEMTO16@theoffice.it.

Cancellation received: - Before and on 20 April 2025: 60% of the sponsorship will be refunded - After and on 21 April 2025: no refund is envisaged.

**Force majeure** - In case the Conference is postponed due to force majeure, via email to the Organizing Secretariat, the sponsorship can be moved to the new Conference dates; if the Sponsor decides not to confirm the sponsorship, 15% of the full sponsorship will be charged. In case the Conference is cancelled due to force majeure, 5% of the full sponsorship will be charged.

**Applicable law** - In the event of any claim or dispute the parties, Italian law shall be applied and the competent court will be Venice Court.

Sponsor accepts with no reserve these Terms and Conditions. FEMTO16 reserves the right to modify these Terms, giving prompt and due notice to the Sponsor.

**Booking confirmation and invoicing details**Company full name Full address ZIP code  City Country VAT/Tax registration number PEC o Codice Unico SDI (for Italian Companies only) Contact name Contact email address Total amount for sponsorship  
(VAT excl. if applicable) 

Invoice for sponsorships will be issued by the Organizing Secretariat: The office srl Via San Nicolò  
14 34121 Trieste – Italy VAT IT00636740326.

Payment shall be made via bank transfer to the following bank account:

Bank account: 00101867672

Account holder: the office srl

Bank: UniCredit

IBAN: IT 69 F 02008 02230 000 1018 67672

BIC/SWIFT: UNCRITM10PA

All amounts indicated in the Sponsorship Prospectus are net of 22% VAT, which will be added if applicable.

I confirm the above booking and amounts. I have read, understood and agreed the Prospectus and relevant Terms and Conditions.

Date Full name Representing (Company) As (role) 

Signature